

Dear Parents,

As you know, one of the best and most cost-effective forms of advertising for any organization is word-of-mouth. Many of you have referred family and friends to RBS and we thank you for sending them to us. We would like to take this opportunity to make you aware of a program that is in place to reward you for your positive impact on our school.

The program is called the Family Referral Program and the reward for the current school year is a tuition benefit. For every student that you refer to Riverdale Baptist School who enrolls and remains for the complete school year, a credit of 10% (per child that you recommended) will be applied to your family's tuition account at the year's end. For example: if you refer two students, you will receive a 20% tuition discount. If you refer 6 students, you will receive a 60% discount! Remember, the students you refer must enroll and remain in school for the complete school year.

Please complete the included family referral form. A separate form must be completed for each family you refer. All forms must be completed and submitted to the business office before October 1st of the current school year for validation. Please note that once all requirements are met, the credit will reflect on your final May tuition payment thru FACTS.

Again, thank you for promoting our school and for your continued support.

Sincerely,

Diana Beckett

Business Manager



I have recommended the _____ family to Riverdale Baptist School for the current school year. They have _____ child(ren) in grade(s) _____. If this new family enrolls by the second Friday of the new school year and remains at RBS throughout this complete school year, a credit of 10% per child that I have recommended will be applied to our family's tuition account for this school year.

Under the terms and conditions of this agreement, my tuition account will be credited for the final May payment of this school year thru FACTS. If my account does not have a balance owed for May of the current school year, the credit will be applied to the next school year. Should I choose not to re-register for the next school year; a check will be issued back to me.

Current RBS Family

Print Name

Signature – Current Family

Date

New RBS Family

Print Name

Student(s) Name and Grade (s)

Signature – New Family

Date

Business Manager

Date

Current Family

After this form is completed, please return it to the Business Office for validation.

